Informative Speech Rubric

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Topic: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

You will be teaching us about a topic. Pretend as if we know nothing about it. After your speech, we should be able to discuss the topic intelligently. The use of a visual/media aid is a requirement! Your presentation should be between 3-5 minutes. An outline for your presentation will be turned in PRIOR to your presentation as part of your grade.

You will be graded on the information presented as well as appropriate use of visual aids, eye contact and gestures. Your vocal characteristics, such as rate, pitch, volume and tone will also be evaluated. Please be prepared. If you are not prepared to go on the date assigned, you will be given a grade of 0.

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Introduction

Attention getter n/a needs work good excellent

Greeting n/a needs work good excellent

Body

Main point #1 n/a needs work good excellent

Main point #2 n/a needs work good excellent

Clearly informed about topic n/a needs work good excellent

Conclusion

Reviewed main points n/a needs work good excellent

Good concluding statement n/a needs work good excellent

Outline

Sources present n/a needs work good excellent

Complete & organized n/a needs work good excellent

Neat & legible n/a needs work good excellent

Visual Aid

Supported the topic n/a needs work good excellent

Prepared in advance n/a needs work good excellent

Neat and error free n/a needs work good excellent

Delivery

Eye contact n/a needs work good excellent

Volume n/a needs work good excellent

Rate n/a needs work good excellent

Vocal variety n/a needs work good excellent

No Voiced Pauses n/a needs work good excellent

Time: \_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_\_\_\_